



## **PARK RANGER**

### **About Scissortail Park**

The 70-acre Scissortail Park, designed by internationally-acclaimed landscape architecture firm, Hargreaves and Associates, links the heart of the city to the Oklahoma River, long aspired to and now part of the city's "Core to Shore" master downtown development plan. This \$135 million project is funded by a city-wide civic improvement tax. The new park, located just a block south of Myriad Botanical Gardens, features extensive gardens, a Great Lawn and outdoor performance venue, a lake and boathouse, a café, recreational facilities, children's play areas, dog park, a civic scaled interactive fountain and multiple walking/jogging paths, all set within regionally-specific native woodland and prairie landscapes. Over 1,000 trees have been planted in the 36-acre Upper Park with hundreds more to follow in the 34-acre Lower Park.

### **Summary**

The Scissortail Park Ranger Service (SPRS) performs the interpretation, physical security, wildlife management, environmental health and safety, emergency management, business continuity, and risk management functions of the park. The mission of the SPRS is to protect the people, nature, and property within the park, while fostering a sense of inclusion and safety For Everyone.

Park Rangers within the Interpretation and Protection Division will report to a Supervisory Park Ranger and will closely monitor Scissortail Park through proactive patrols and informative interactions with staff and visitors. Park Rangers will also assist with interpretive programs, speaking to groups such as children on school field trips about the protection of our natural resources and the duties of Park Rangers. Park Rangers will support the safety of a wide array of special events. During these events, the Park Rangers may coordinate with a range of external resources, such as contracted off-duty police officers, EMTs, and crowd control staff.

### **Essential Duties and Responsibilities**

- Serve as a highly visible representative of the park, often acting as the first point of contact with visitors in the park, answering questions about plants, animals, and events in the park
- Respond to incidents, ensuring they are properly documented in reports and that the appropriate staff and agencies are contacted
- Maintain an approachable demeanor and open communication with Scissortail Park staff
- Inspect park for safety, facilities, and security concerns, documenting and reporting issues
- Relay park rules and guidelines to visitors, communicating in a courteous and educational manner
- Maintain a professional appearance and ensure adherence to uniform and appearance standards
- Act as liaison between various park departments and contractors to ensure the smooth daily operation of the park
- Administer the Junior Park Ranger program, effectively communicating with children and providing education on the nature in the park and the duties of Rangers
- Collaborate with all departments to plan and execute events and help improve future events

- Work individually or with a team to research, create, and implement interpretive programs based on both park needs and personal areas of interest
- Interact with homeless populations and provide resource literature as needed
- Administers basic to first aid to visitors who require medical attention as needed and depending upon degree of training.
- Calls 911 for incidents requiring police, fire, or EMS personnel
- Assists with boating and lake operations, including retrieving stranded boaters
- Occasionally performs indoor and/or outdoor litter control and cleaning tasks
- Occasionally loads and unloads materials, equipment and supplies. Assists in special event and function set-ups, such as in the set-up of chairs, risers, portable turnstiles and tents
- Other duties as assigned

### **Supervisory Responsibilities**

- May serve as a lead for interns, seasonal employees, or volunteers in the absence of a supervisor

### **Education and/or Experience**

- A bachelor's degree from an accredited college or university in park & recreation management, criminology, natural resources, emergency management, environmental health and safety, or closely related field, OR 4 years of experience in park & recreation management, emergency management, environmental health and safety, natural resource management OR an equivalent combination of education and experience
- Experience responding during emergency situations is preferred
- Experience tactfully informing the public of rules or guidelines is preferred
- Experience working at special events is preferred
- Experience as a guide or leading interpretive presentations is preferred

### **Computer Equipment and Software Requirements**

- Excellent computer skills, including knowledge of Microsoft Office products, incident reporting software, surveillance software, and radio communications equipment

### **Certificates, Licenses, Registrations**

- Valid Oklahoma Driver's License
- Current CPR/First Aid/AED, or ability to obtain

### **Skills and Abilities Required**

- Ability to successfully complete classroom and/or field training and demonstrate competence in areas such as: CPR/First Aid/AED, tourniquet application, bloodborne pathogen precautions, plants and animals of the park, history and geography of the park and surrounding areas, active shooter response, water rescue, fire safety, animal control, managing aggressive behavior/customer service skills, surveillance systems, radio operations, UTV operation, homeless outreach, implicit bias, mental health crisis response, park rules, basic Spanish, crowd control, bicycle patrol, and severe weather response
- Ability to interact effectively and respectfully with a diverse population, including people of all ages, interests, viewpoints, and backgrounds
- Ability to interact tactfully with protestors and others exercising their constitutional rights
- Ability to work as part of a team and provide leadership to a team

- Ability to remain calm and effectively lead others during stressful situations or emergencies, while demonstrating good judgment under pressure
- Ability to take direction and follow up on complex or ongoing projects independently
- Ability to use discretion and sound critical thinking skills during visitor rule violations and see the big picture in ensuring the park is safe and welcoming for all
- Ability to maintain punctual and reliable attendance, regardless of weather conditions
- Ability to comprehend and comply with SPRS policies and procedures
- Ability to pass an extensive background investigation and drug screening

**Work Environment**

Must be able to work both indoors and outdoors. Some locations visited during the course of executing job duties may not be wheelchair accessible. Must be able to perform duties while wearing a uniform and other Ranger equipment, during extended periods of walking and standing, in all weather conditions. Required to work days, nights, evenings, weekends, holidays, and/or irregular hours.

**Benefits**

This full time, non-exempt position is eligible for health, dental, life insurance, vision, long-term disability, voluntary life, accident coverage, 403(b), paid time off, and paid holidays.

Starting pay for this position is \$15.00 per hour.

**To Apply**

Please send a cover letter and resume to: [careers@scissortailpark.org](mailto:careers@scissortailpark.org).

**Equal Opportunity Employer (EOE)**

Employer does not to discriminate against any employee or job applicant because of race, color, religion, national origin, sex, physical or mental disability, or age.